

# CONSTITUTION

## of the

### MIDDLE BORDER CONFERENCE

#### I. Definition

##### A. Purpose

The purpose of this inter-school constitution is to establish a league for the promotion and guidance of athletic competition between the member schools of Amery, Baldwin-Woodville, Durand, Ellsworth, New Richmond, Osceola, Prescott and Somerset.

##### B. Name

The name of this association shall be the

***MIDDLE BORDER CONFERENCE.***

#### II. Organization

##### A. Meeting

The Athletic Directors of the member schools shall meet each year in August, November, January, March, and May with all member schools well informed of the date of the meeting and an agenda mailed to them at least one week prior to the meeting. The exact date of each meeting is to be fixed by the president and/or commissioner. A special meeting may be called by the president and/or commissioner if at least three member schools submit a written request.

##### B. Representation

The superintendent of schools, the high school principal, junior high school principal and athletic director of all member schools are eligible to attend conference meetings and participate in proceedings. However, each school shall have only one vote on each matter.

##### C. Dues

Each member shall pay annual dues of \$1,100 payable by October 1st of each year. Nonmember dues shall be \$175 per sport per year.

##### D. Officers

The officers shall consist of a president and commissioner. The president should be elected at large, being a principal within the conference, for a period of at least one year prior to assuming office. (This will be rotated alphabetically if possible).

##### E. Duties of the president

1. Call special meetings as needed to deal with business of the conference.
2. Appoint necessary committees to carry out duties of the conference

##### F. Amendment:

This constitution may be changed by a simple majority vote of the member schools at any regular meeting, but not at a special meeting.

# GENERAL BYLAWS

1. Each sport in the MIDDLE BORDER CONFERENCE shall not have more than eight (8) schools. If not all eight MIDDLE BORDER CONFERENCE-member schools sponsor a particular sport, then non-MIDDLE BORDER CONFERENCE schools may fill the open slot(s) in that sport upon approval of the conference (majority of the participating schools must approve). Approval to play in a MIDDLE BORDER CONFERENCE sport is good for two years and must be renewed every two years. The conference may choose NOT to fill available slot(s). Application must be made by May 1, for the next calendar season. After that, the application deadline will be October 1 for the school year two years thereafter. Notification of application status will be made within 60 days of the application deadline. Priority for adding non-MIDDLE BORDER CONFERENCE schools to fill available slot(s) will be as follows:
  1. Former MIDDLE BORDER CONFERENCE member
  2. Longevity of prior MIDDLE BORDER CONFERENCE participation
  3. Closest proximity
2. If two or more teams have the same best win-loss record in a sport, those teams will be declared co-champions and each team is entitled to a MIDDLE BORDER CONFERENCE championship trophy.
3. The host school has the responsibility to report the athletic results to the appropriate newspapers, radio stations and/or TV stations.
4. Each school will provide their own towels, both home and away.
5. Policy of ticket sales:
  - A. Sell tickets at home and send the check or cash with some school official going to the game.
  - B. Ticket prices to be \$4.00 for adults and \$3.00 for students.
  - C. Wrestling tournament: Adults - \$5, \$4, \$3; Students - \$4, \$3, \$2
6. Scheduling will be done at least one year in advance.
7. Conference courtesy passes, annual and lifetime:
  - A. Each school will receive as many annual passes as desired.
  - B. Passes to be presented to: administrator, board members, coaches, bus drivers, chaperones, etc., as approved each school.
  - C. Passes shall be non-transferable (printed across pass).
  - D. The color will change each year.
  - E. Players and managers shall go through the gate with the coaches.
  - F. Cheerleaders will be admitted free if they are in their school's cheerleading uniform.
  - G. Players attending games in which they are not participating shall pay unless previous arrangements for their admittance have been made.
  - H. Lifetime passes will be given to individuals as approved by conference schools.
8. The conference athletic directors and commissioner will set the dates and sites all league meetings.
9. The MIDDLE BORDER CONFERENCE individual sports meetings shall be held at the beginning and/or conclusion of each season as needed. Minutes of these meetings and all recommendations will be presented at the conference meetings for consideration and approval.
10. No noisemakers, banners or materials of any kind may be brought into gyms or playing areas. Individuals shall not be allowed on the playing area that might interfere with the normal progress of the athletic contest. It shall be the responsibility of the home school to enforce this policy.
11. When four conference schools actively participate in a sport, it shall become a conference sport with all rights.
12. In case of contest cancellation, league contests have preference over non-league commitments.
13. Athletic directors will schedule junior high school sporting events.
14. Athletic directors will be assigned days as needed and called by the conference president to schedule athletic events in the conference giving due consideration to the many other events that must fit into the school calendar.
15. The playing rules of the WIAA (National Federation) will be followed in all sports unless otherwise legally changed or modified by a MIDDLE BORDER CONFERENCE by-law. Home-Away game uniform colors (light or dark) will be according to the WIAA or National Federation recommendation.

16. No MIDDLE BORDER CONFERENCE school is to exchange any game films outside of the MIDDLE BORDER CONFERENCE unless that team is playing a nonconference game with that opponent. This includes the regular season as well as the WIAA playoffs. Any school not involved in the contest should not give out any game films of conference teams.

17. When receiving awards at a MIDDLE BORDER CONFERENCE contest, all participants must be in proper school apparel.

## BASEBALL BYLAWS

1. Conference championship will be determined by the best winning percentage.
2. A double round robin schedule must be played to qualify for the championship.
3. The starting time for varsity baseball games shall be 4:30 p.m. (spring), 6 p.m. (summer) or otherwise mutually agreed upon by the teams involved.
4. Any postponed games shall be played when mutually agreed upon (postponed Tuesday games played Wednesday and Thursday games played Friday).
5. At least three (3) new baseballs must be furnished by the home team.
6. All make-up games will be 7 innings in length.
7. All-conference players will be selected by the head baseball coaches according to the limitations in By-Law 20 on pages 32/33.

# BASKETBALL BYLAWS

1. Varsity basketball scheduled games shall begin at 7:30 p.m.
2. The MIDDLE BORDER CONFERENCE official ball will be the WIAA approved ball.
3. Home team shall provide six (6) warm-up balls for the visiting team.
4. The officials, scorer and timer, shall wear official shirts or appropriate official dress.
5. All conference schools shall operate a foul indicator from the main score bench.
6. All-Conference players will be selected by the head basketball coaches according to the limitations in By-Law 20 on pages 32/33.
7. JV basketball length of quarters shall be eight (8) minutes. Freshmen basketball length of quarters shall also be eight (8) minutes.
8. JV basketball games shall start at 5:45 p.m. with ten (10) minutes at half time; locker rooms must be available at 5:20 p.m.

# CROSS COUNTRY BYLAWS

1. *Schedule:* The host school for the MIDDLE BORDER CONFERENCE Meet on any particular year will schedule an invitational during the season prior to the MIDDLE BORDER CONFERENCE Meet and all the other MIDDLE BORDER CONFERENCE schools are automatically invited to participate in it. This invitational must be run on the same course in which the Middle Border Conference Meet will be run.  
*Conference Meet:*
2. The MIDDLE BORDER CONFERENCE Meet will be hosted by the conference schools in a rotating alphabetical system.
3. The MIDDLE BORDER CONFERENCE Meet will be conducted at least 7 days before the WIAA tournament schedule's opening date.
4. At least one week prior to the conference meet, the host meet director will provide maps of both boys and girls courses as well as other materials pertinent to the running of the meet to all conference schools.
5. In the event that fewer than four schools can field a complete boys or girls team, competition will be held, though not for a conference championship. In that case, all boys or girls will run together in the time slot of the JV race.
6. The MIDDLE BORDER CONFERENCE Meet will begin at 4:15 p.m. with the second race beginning at 5:00p.m. or as soon as possible thereafter. The order (boys-girls or girls-boys) will be the same as the WIAA tournament order for that school year. JV girls and JV boys will run in the same race at the same time as the varsity girls and varsity boys, respectively, but separate scores will be kept for the two levels.
7. The conference course will be clearly marked with flags and lines (limed or painted) will be used to guide runners through the difficult and/or double-back parts of the course.
8. Schools will be placed alphabetically on the starting line that will be boxed and clearly marked.
9. Each competing school will be allowed an unlimited number of JV entrants, but not more than seven (7) runners may represent any school in each varsity race.
10. Conference championships will be determined by adding the place-points of the top five (5) finishers of each school.. The top seven runners in each varsity race will be named 1st team All-Conference, next seven runners will be named 2nd team All Conference.

# FOOTBALL BYLAWS

1. Football schedules shall be based on a home-and-home arrangement with a 2-year rotation.
2. Fridays will be the day for varsity football competition.
3. The starting time for varsity football contests will be 7:00 p.m. The visiting team locker room shall be available at the home school by 5:20 p.m.
4. The home team will wear the colored or dark jerseys and the visitors will wear the white jerseys.
5. League games shall be played with an approved leather or composite Wilson football. The home team will provide a minimum of two new balls per game.
6. Each team will exchange films with each of the other teams. Two game films of the games two weeks prior shall be shared via Hudl.
7. The All-Conference players will be selected by the head football coaches according to the limitations in Appendix C.
8. Tie Breaking Procedure (Same as that of the WFCA):
  - A. If two teams are tied for 1st place in the conference final standings, both teams would advance to the WIAA Playoffs. The team that defeated the other would be considered the higher qualifier.
  - B. If three or more teams are tied for any playoff position, the order of the playoff representatives will be determined by the following criteria: (revert to head-to-head when two teams remain)
    1. Select the team(s) with the best won-loss conference record in head-to-head competition among the teams who are tied.
    2. Select the team(s) whose conference opponents defeated them that had the best won-loss conference record.
    3. Select the team(s) who was ahead in score in the most quarters in the games between the teams who are tied.\*
    4. Select the team(s) who was ahead in score in the most quarters in the games against conference opponents who defeated them.
    5. Select the team(s) who was ahead in score in the most quarters in the games against all conference opponents.
    6. If the previous steps do not resolve it, a coin tossing procedure will decide the playoff representatives. The odd man will be in.
- \*Teams must keep quarter scoring statistics for all conference games.
9. The length of the quarters shall be ten minutes for junior varsity and nine minutes for C Teams, with Five minutes at half.
10. Time procedure for varsity football contests:
  - 6:53 – Teams on field for National Anthem (Scoreboard clock at 0:00)
  - 6:55 – Introduction of teams
  - 7:00 – Kickoff

# GOLF BYLAWS

1. Both regulation matches (9 holes) and conference tournament (18 holes) points will be used to decide a conference champion.

2. Regular matches 9 holes: Points 10-9-8-7-6-5-4-3-2-1, no play-off.

3. Tournament 18 holes: Points 20-18-16-14-12-10-8-6-4-2.

All ties for first place in the tournament will result in a playoff. If a tie results other than for first place, The point(s) will be split. In case of a tie, a 5-man sudden death playoff will be held at the tournament site immediately after the tournament, the best four (4) out of five (5) scores will be counted. If a tie continues, all five (5) players go on to the next hole and start a new playoff. If a playoff is required in team competition and player competition, the team playoff is first.

4. The MIDDLE BORDER CONFERENCE Tournament site is to be rotated alphabetically among the schools.

5. All-Conference team is picked on points over the regular season matches and tournament play. Golfers with the 10 best point totals earn All-Conference awards. The top ten (10) golfers receive MIDDLE BORDER CONFERENCE medals

and the next five (5) golfers get honorable mention certificates. The golfer with the best point total is the conference medalist. If a tie occurs for places 2-15, the golfer with the best score at the MIDDLE BORDER CONFERENCE

Tournament will get the higher medal and/or place.

Regular Matches: Places 1-10 10-9-8-7-6-5-4-3-2-1 Pts

MIDDLE BORDER CONFERENCE Tournament: Places 1-10 20-18-16-14-12-10-8-6-4-2 Pts

# HOCKEY BYLAWS

1. The MIDDLE BORDER CONFERENCE champion will be determined by the best win-loss record involving conference games. A team earns two points for each win and one point for each tie with the team earning the most points earning the MIDDLE BORDER CONFERENCE team championship. If two or more teams tie for the most points, co-champions will be declared.
2. MIDDLE BORDER CONFERENCE varsity games will be scheduled to start at 7:00 pm or otherwise mutually agreed upon by the two involved teams. If a preliminary (JV) game is played, it must conclude 35 minutes prior to the scheduled start of the varsity game. Three officials will be used for all JV games.
3. Periods will be 17 minutes in length, unless the WIAA restricts this time.
4. Home team will furnish pucks for the pre-game warm-up.
5. Each team shall have equal-access to a designated space to film the contest.
6. Home team wears light color as per National Federation rules.
7. Scorekeepers should identify power play goals and short-handed goals on the official score sheet.
8. The home team must call in the results immediately after the game to the appropriate media as designated by the MIDDLE BORDER CONFERENCE **and to wisconsinprephockey.net**.
9. The All-Conference team will be chosen by the head coaches at the end of the season according to the limitations in Appendix C.

# SOCCKER BYLAWS

1. Varsity soccer scheduled games shall start at 4:30 p.m. except by mutual arrangement.
2. Any postponed games shall be played when mutually agreed upon.
3. Games which have played into the second half before being stopped by the officials for unsafe weather conditions (i.e. lightning) will be considered to be complete. Games stopped in the first half will need to be continued from the stoppage point at a mutually agreed upon time and place.
4. Conference championship will be determined as follows: 2 points for each conference win, 1 point for a tie, most points is the champion.
5. All-conference players will be selected by the head soccer coaches according to the limitations in Appendix C.

# SOFTBALL BYLAWS

1. The starting time of varsity softball games shall be **5:00 p.m.** unless otherwise mutually agreed upon by both schools.
2. All MIDDLE BORDER CONFERENCE double-headers will involve two 5-inning games.
2. Any postponed games shall be played when mutually agreed upon.
3. The 10-run rule after five (5) innings will be invoked. Also, a 15-run rule after three (3) innings may be invoked if mutually agreed upon.
4. The Middle Border Conference shall use the Dudley SB12 LND-FP-Y or Wilson ASA 4795 softball for conference games. At least three (3) new softballs must be furnished by the home team for each game.
5. All-conference players will be selected by the head softball coaches according to the limitations in Appendix C.

# TENNIS BYLAWS

1. Conference championship will be decided by combination of dual and tournament play.
2. All matches shall begin at 4:15 p.m. In the case of a team being late for a match, not more than a 30 minute delay will be allowed.
3. The home coach shall act as the official match referee, who shall decide on all matters pertaining to the meet.
4. Dual matches shall consist of four (4) singles and three (3) doubles with no cross-over.
5. All players must be present at the start of a match. Individual players and double teams will be penalized for being tardy in regard to the scheduled starting time, as per WIAA Tournament rules.
6. Coaches shall exchange written lineups prior to the start of the meet.
7. Coaches must play players in their properly ranked positions or give satisfactory reason for any change. Should a player established at a certain position not be available for a particular meet, the coach may forfeit that position.
8. Should a school not have ten (10) varsity players available for play, forfeits should be applied to the lowest flights.
9. Each player is allowed a maximum of 10 minutes warm-up prior to their first match of the day.
10. All matches shall be best-2-out-of-3 with ad (advantage) scoring. In event of a tie at 6-6, a twelve point (12) tie breaker will be played. The coaches have the right, depending on weather, facilities and darkness, to play under a different format. This would require mutual consent by both coaches.
11. Matches stopped because of weather or darkness stop exactly as they stand with notation of game score, side of court, etc. Cancelled matches will be completed before the conference tournament if at all possible.
12. The team winning the greater number of matches will win the dual match. Each dual match whether single or double, scores one point.
13. A team receives two (2) points for a conference dual match win towards the conference championship and one (1) point for a dual match tie. The conference tournament points are as follows.

Team Champion	12 points
Second	10 points
Third	8 points
Fourth	6 points
Fifth	4 points
Sixth	2 points
Seventh	1 point

The conference champion is determined by the highest dual and tournament points.

14. Any of the following tennis balls are okay for conference use but must be pressurized optic yellow in color: (A) Penn (B)Wilson (C) Dunlop.
15. All non-participants must remain outside the fenced area.
16. A MIDDLE BORDER CONFERENCE JV meet will be held the Saturday prior to the MIDDLE BORDER CONFERENCE varsity meet.

## *TENNIS CONFERENCE TOURNAMENT*

1. The conference tournament decides individual singles and doubles champions only; no tournament trophy is awarded.
2. The host schools for the conference meet shall be the schools with adequate facilities (8 courts at one site).
3. The seeding meeting will take place the Sunday night at 7:00 pm before the conference tournament at a central location to the conference teams or at the discretion of the tournament host.
4. Each participating team shall consist of ten (10) members.

5. Each school shall enter four (4) singles players and three (3) doubles teams in the conference tournament.
6. A player in the conference tournament may not play both singles and doubles.
7. Players will be seeded according to their conference dual meet record.
8. The meet director will inform all members of the conference 10 days before the tournament as to location and information about the tournament.
9. The host school will provide a scoreboard of some type.
10. The Middle Border Conference tournament matches shall be conducted as a one-day meet. The conference tournament shall be held the Tuesday before the WIAA tournament series begins.
11. First round matches shall be played with no add scoring, all subsequent matches will follow the WIAA tournament format.
12. Individual medals for all four (4) singles and three (3) doubles shall be awarded to the first three (3) place winners at each flight.



# TRACK AND FIELD BYLAWS

1. The date for the MIDDLE BORDER CONFERENCE championship meet shall be held on the Tuesday before the WIAA regional meet and the meet will be run on an eight (8) lane, all-weather track.
2. Regular WIAA events will be run. A new event can be run as a trial event without scoring for one year. After that it can be accepted or rejected.
3. The WIAA regional tournament entry format will be used for the MIDDLE BORDER CONFERENCE varsity meet entry format. Entry forms must be received by the tournament manager no later than 3 p.m. on the Wednesday prior to the Tuesday meet, or the deadline given by the host school. Schools submitting forms after the deadline or time will be permitted to compete, but they will not receive consideration for seeds, lanes, heats, sections, etc. Substitutions for individuals already entered in an event(s) are allowed until 12-noon on the Friday prior to the Tuesday meet.  
Individuals involved in substitutions will not be reseeded, but will assume the same heat, section, lane, and/or flight assignment of the original entry. A school not using all eligible entries may not fill those spots after the Wednesday 3 p.m. deadline. After the Wednesday deadline, a school may not place an individual or relay team into an event not originally entered.
4. A school may enter a maximum of (a) one entry in each relay event, (b) 28 individual event entries, and (c) three entries in any individual.
5. The meet manager is responsible for the seeding and lane assignments for all events according to the WIAA regional rules.
  - A. Heats (preliminary trials) will be run in the 100, 200, 100 high hurdles and 110 high hurdles if there are more than eight (8) runners competing.
  - B. Sections will be conducted in the 400 and 300 low hurdles (if there are more than eight (8) runners competing) and the 800 (if there are more than 12 runners competing).
  - C. Runners will be assigned lanes for the 800, 1600, 3200, 1600 relay, 3200 relay such that the fastest is in lane 1, next fastest in lane 2, etc.
  - D. Runners will be assigned lanes for the hurdles, 100, 200, 400, 400 relay and 800 relay such that the fastest is in lane 4, next fastest in lane 5, then lanes 3, 6, 2, 7, 1, and 8.
6. Times must be recorded in tenths of a second. If digital watches are used, even though they record times to the hundredths or thousandths, they must be rounded off the slowest full tenth.
7. The tournament manager will decide the starting height for both the high jump and pole vault. The starting height shall be determined by counting down using the performance of the eighth best athlete then subtracting two increments (four (4) inches for the high jump and one (1) foot for the pole vault). The bar will be raised two (2) inches each time in the high jump and six (6) inches in the pole vault until only five (5) contestants remain, and then a minimum raise of one (10 inch in the high jump and three (3) inches in the pole vault should any of the contestants so desire.
8. The shot and discus competitors shall use their own implements if they have been properly weighed and checked. (Indoor shots are illegal.) Preliminary competition shall be in flights of six or less. A competitor may take three trials in sequence if they so desire. Throws in the finals will be taken in reverse order of the standings at the beginning of the finals.
9. Score the MIDDLE BORDER CONFERENCE meet to 8 places similar to WIAA tournament:  
1st through 8th ==> 10-8-6-5-4-3-2-1 Points.
10. Awards: Varsity: Medals - 1, 2 & 3  
JV Track Meet: 1-6 Ribbons
11. Conference records are to be based on performances in the conference championship meet only.
12. A Junior-Varsity Conference Meet will be run on Thursday, following the Varsity Conference Meet on Tuesday. Freshmen and sophomores may compete in either or both meets if within WIAA rules. Any junior or senior athlete may compete if the JV meet as long as that athlete did NOT compete in the varsity meet on Tuesday of that week. Unlimited number of entries per event from each school is permitted in this JV meet.

# VOLLEYBALL BYLAWS

1. MIDDLE BORDER CONFERENCE dual matches will use the best 3-of-5 format according to the approved National Federation rally scoring procedure. The first four games will use rally scoring to 25 points (win by 2) and the 5<sup>th</sup> game will be rally scoring to 15 points (win by 2). The fourth and/or fifth game will not be played if the winner has already been determined.
2. Varsity matches will begin no earlier than 7:00 p.m. or 20 minutes after the preliminary contest(s). JV and C team matches will begin at 5:45 p.m. unless it is mutually agreed to change it because of travel distance. The visiting team locker room shall be available at the home school by 5:20 p.m.
3. JV and C teams will play all three games using the National Federation rally scoring procedure. Games 1 and 2 will be played to 25 (win by 2) and game 3 will be played to 15 (win by 2), all using rally scoring.
4. All score keepers shall be adults.
5. The line judges for varsity matches must be adults, out of high school.
6. The official league volleyball will be Tachikara. It can be leather or composite but must be on the approved list of volleyballs as set forth by the WIAA and National Federation.
7. All-Conference players will be selected by the MIDDLE BORDER CONFERENCE head volleyball coaches.
8. Middle school matches will stay the same in terms of number of games and scoring procedure. Rally scoring will be used at the middle school level.

# WRESTLING BYLAWS

## *DUAL MEETS*

1. A conference single round schedule of dual matches shall be wrestled by each school. Dual match schedule will rotate every two years.
2. Weigh-in time will be according to the WIAA rules. Weigh-in time for both varsity and JV will be by mutual agreement of the coaches.
- 3 Varsity meets will begin no earlier than 7:00pm. JV start time for matches will begin by mutual agreement of the coaches.
4. Referees will be assigned by the conference commissioner.
5. If a team does not have enough JV wrestlers (less than eight on a team), the match will be an exhibition so there would be no forfeits. Teams that do not have a full JV team must notify the other team so arrangements can be made.

## *CONFERENCE CHAMPIONSHIP*

1. The conference championship shall be decided by a tournament. Individual championships in each weight class will be determined in the same way.
2. The tournament will be set up on an eight (8) man championship bracket with a consolation bracket with cross-bracketing and wrestle-backs through 3<sup>rd</sup> place. In the finals, 5<sup>th</sup> place matches will be run on two mats followed by the 3<sup>rd</sup> and 1<sup>st</sup> place matches being run simultaneously on two mats. All consolation matches will be 2-2-2.
3. WIAA handbook to be used for seeding with conference records used only.
  - A. Five (5) matches minimum: greater than or equal to 50% is seed able
  - B. Conference dual record win/loss.
  - C. Head-to-head competition
  - D. Conference placing
  - E. Vote (majority rules)
  - F. Seeding will be done through trackwrestling.com for pre-seeding purposes.
4. Scoring will be to six (6) places.
5. Referees will be hired by the commissioner. (Pay will be determined at the MIDDLE BORDER CONFERENCE AD meeting.)
6. Awards: See Appendix C  
Medals will be awarded to the first three place winners.
7. The seeding meeting will take place on Saturday of the tournament as soon as weigh-ins have been completed.

## *SET UP FOR THE CONFERENCE WRESTLING TOURNAMENT*

8:00 a.m. Weigh-In

9:30 a.m. Preliminary Matches

15-30 minutes between sessions

### *Ticket Prices Adult Student*

1st /2nd/3rd Session \$6/\$5/\$4 \$5/\$4/\$3

### *Division of Profits*

- \* The home team takes out the expenses for running the tournament.  
(The cost of the MVP trophy will come out of the expenses.)
- \* Then 75% of the profit goes to the conference.
- \* The remaining 25% profit is for the host school.
- \* The host school makes/sells the conference program and may sell them for their profit

# Appendix A – MIDDLE BORDER CONFERENCE Commissioner

## DUTIES of the commissioner:

1. The commissioner is to attend all conference meetings and keep minutes of such meetings. After each meeting, the minutes should be submitted to each member school.
2. The commissioner may and shall call special meetings in compliance with the Constitution.
3. The commissioner shall edit and keep up-to-date the Middle Border Constitution and Bylaws.
4. The commissioner shall act as parliamentarian at each meeting with respect to Roberts Rules of Order and with respect to the Middle Border Constitution and Bylaws.
5. A commissioner will maintain a conference checking account and use it to pay conference bills. A complete and detailed financial report is to be submitted by the commissioner at least three times each year.
6. The commissioner shall draw up all inter-scholastic conference schedules and be responsible for sending them to each school one year in advance of each sport. He shall also provide composite schedules for football, volleyball, basketball and wrestling.
7. The commissioner shall order and purchase conference trophies, medals, and ribbons. The commissioner will also reimburse each school for the team trophies according to Appendix E.
8. The commissioner shall have the responsibility of securing and maintaining a pool of officials approved by conference personnel for MIDDLE BORDER CONFERENCE varsity football, volleyball, basketball, and wrestling contests, and the assignment of these officials to the schedule from year to year. Officials for the MIDDLE BORDER CONFERENCE Wrestling Tournament are also assigned by the commissioner.
9. The commissioner may select individuals from member schools, with conference approval, to assist in carrying out his responsibilities and duties as prescribed in the various sections.
10. The commissioner is responsible for the assignment of conference tournaments and meets in relation to schedule in Appendix D. The host school (athletic director) is responsible for the management and conduct of conference meets.
11. The commissioner will issue conference passes, annual and lifetime, each year. He will also keep a record of those individuals who have received lifetime passes.

## PROCEDURES of the Commissioner:

1. The school administrators, at the spring meeting shall choose a commissioner for the term of one year, each school having one vote. The commissioner chosen shall assume office July 1.
2. The commissioner is to be paid an annual salary from the league treasury.
3. The commissioner may, at any conference meeting, present a bill of necessary expenses for approval, (printing expenses, telephone calls, postage, mileage, etc.).
4. The financial account of the Middle Border Conference is to be handled through the school or community bank of the commissioner.
5. The commissioner will contract an official for each league contest based on the "officials pay" document. If more than one official is hired for a contest, only one official gets mileage. Exceptions to that are as follows: (1) Wrestling officials for the MIDDLE BORDER CONFERENCE tournament will be paid \$165 plus mileage.
6. The commissioner will pay mileage for MIDDLE BORDER CONFERENCE activities according to the WIAA standard for that year.

Appendix B – Statistician  
Suspended 2009

# Appendix C – MIDDLE BORDER CONFERENCE Team and Individual Awards

The MIDDLE BORDER CONFERENCE will give the following team and individual awards:

## A. Championship Team Trophy

Each school that wins a MIDDLE BORDER CONFERENCE team championship will be given one plaque (or at most \$50 toward its purchase) according to the procedure stated at the end of the MIDDLE BORDER CONFERENCE Bylaws.

## B. Championship Team Certificates

Each member of a MIDDLE BORDER CONFERENCE championship team will be given a certificate noting the sport and year of the team championship.

## C. Individual Medals or Ribbons

In sports where individuals earn placing, the following individuals will earn a MIDDLE BORDER CONFERENCE medal or ribbon.

Cross Country (Boys & Girls)

Medals to first 14 runners

Ribbons to next six runners (places 15-20)

Tennis (Boys & Girls)

Medals to top three (3) in Singles (#1 & 2 & 3 & 4) and

Doubles (#1 & 2 & 3)

Golf (Boys & Girls)

Medals to the top ten (10) individuals

Wrestling

Medals to the first three (1st, 2nd, & 3rd) in each weight class

A plaque will be presented to the Outstanding Wrestler of the Tournament. Commissioner will provide the Richard Fuller Award that is voted by the Conference Wrestling coaches at the Tournament.

Track (Boys and Girls)

Medals to the top three (1st, 2nd, and 3rd places) in each event

Ribbons to next three (4th, 5th, and 6th places) in each event

## D. All-Conference and Honorable Mention

The coaches in each sport shall select the members of their respective all-conference and honorable mention teams. They will have a 1st and 2nd team. They must use a voting system and all ties shall be broken.

### Football

48 Team members (Certificates)

12 HM members (Certificates)

### Volleyball

7 1<sup>st</sup> Team members (Certificates)

7 2<sup>nd</sup> Team members (Certificates)

7 HM members (Certificates)

### Basketball (Boys & Girls)

6 1<sup>st</sup> Team members (Certificates)

6 2<sup>nd</sup> Team members (Certificates)

6 HM members (Certificates)

### Hockey

6 1<sup>st</sup> Team members (Certificates)

6 2<sup>nd</sup> Team members (Certificates)  
6 HM members (Certificates)

Soccer

12 first team members (certificate)  
12 second team members (certificate)  
6 HM members (certificate).

Softball and Baseball

22 Team members (Certificates)  
11 HM members (Certificates)

### **All-Conference Selection Procedure**

The following procedure shall be used for selecting all-conference players: In the sports of football, volleyball, basketball, hockey, softball, and baseball, the MIDDLE BORDER CONFERENCE coaches will select an all-conference team at the end of the season. The procedure will be as follows:

A. About two weeks before the last MIDDLE BORDER CONFERENCE contest, the MIDDLE BORDER CONFERENCE commissioner will request nominations from each team. After compiling that list, a copy will be sent to each coach for consideration prior to the selection meeting.

B. A MIDDLE BORDER CONFERENCE athletic director will be appointed to chair the meeting: [FB-Durand, VB-Ellsworth, BBB-Prescott, GBB-Ellsworth, Hockey-New Richmond, SB-Baldwin Woodville, Baseball-New Richmond, Soccer-Osceola]

C. At the selection meeting, each coach will be given some time to talk about his/her nominations before the official voting.

D. One coach from each school will vote but he/she may not vote for a member of his/her school. Each coach must "fill the ballot" completely. They will vote for 48 football players, 22 softball or baseball players, 14 volleyball or hockey players, or 12 basketball players.

E. Voting procedures for all conference will be as follows. The number one player in the conference determined by the coaches shall be given the highest number corresponding with the number of all conference players for each sport. As an example, the number one player in basketball shall be assigned twelve points. The number two player determined will be assigned eleven points and continuing so that the number twelve player in the conference will be assigned one point. The total number of points from all of the coaches will be tallied and the six players with the highest number of points will be 1<sup>st</sup> team all conference and the next six players with the highest number of points will be 2<sup>nd</sup> team all conference.

This procedure will correspond with volleyball with the number one player determined by the volleyball coaches' assigned fourteen points, etc. The top seven players will be 1<sup>st</sup> team and the next seven players will be 2<sup>nd</sup> team. Hockey- twelve, football-forty eight, soccer - twenty four, softball and baseball- twenty two.

A player earning Honorable Mention should have recorded at least two votes.

F. The nomination and voting forms will be available on the MIDDLE BORDER CONFERENCE Home Page.

# Appendix D – MIDDLE BORDER CONFERENCE Host Schedule and Procedures

## MIDDLE BORDER CONFERENCE Host Schedule and Procedures:

### Guidelines:

1. The rotation is set above - a team must find a replacement if they cannot host the event for any reason.
2. It is up to the host school whether to charge admission (except wrestling). Admission will be according to MIDDLE BORDER CONFERENCE bylaws and MIDDLE BORDER CONFERENCE passes will be honored.
3. The WIAA format for tournament finances will be used for wrestling with part of the profit going to the MIDDLE BORDER CONFERENCE. Any profit from meets other than wrestling will stay with the host school.
4. Team fees will be covered in each sport's bylaws.

# Appendix E – Procedure for Conference Awards

## PROCEDURE FOR ORDERING CONFERENCE CHAMPIONSHIP/A-C AWARDS

1. Individual medals, ribbons and trophies will be awarded at the time of the meet for cross country, golf, tennis, track and wrestling.
2. Conference championship trophy: The conference will pay up to \$50 for the purchase of one team trophy.
3. All-conference and conference championship certificates
  - All-conference certificates: Commissioner will provide the appropriate number for each sport at the end of the each respective season.
  - Conference championship certificates: Commissioner will provide the appropriate number to each championship varsity team.